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Name.....

Reg. No.....

101127

**FOURTH SEMESTER M.S.W. DEGREE (REGULAR/SUPPLEMENTARY)  
EXAMINATION, APRIL 2024**

(CBCSS)

Master of Social Work

SOW 4C 14—ADMINISTRATION OF HUMAN SERVICE ORGANIZATIONS

(2019 Admission onwards)

Time: Three Hours

Maximum : 30 Weightage

**Section A**

*Answer any **four** questions not exceeding 100 words.  
Each question carries 2 weightage.*

1. What is the meaning of the term Authority ?
2. What is job satisfaction ?
3. Write the importance and steps in the staffing process.
4. Brief about any two schemes implemented by Ministry of Women and Child Development.
5. Write a short note on CSR law in India.
6. What are the functions of CSWB ?
7. What is OB ?

(4 × 2 = 8 weightage)

**Section B**

*Answer any **four** questions not exceeding 300 words.  
Each question carries 3 weightage.*

8. What are the common features of human relations organisations ?
9. What are the social welfare programmes available for children ?
10. What is leadership and what are the roles of a leader in an organisation ?
11. Discuss the relevance of MOA and 'rules and regulations' in an organization.
12. Write a note on Indian Trust Act.
13. Explain the relevance of manpower planning.
14. What are the common methods of performance appraisal in an organisation ?

(4 × 3 = 12 weightage)

**Turn over**

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**Section C**

*Answer any two questions not exceeding 800 words.  
Each question carries 5 weightage.*

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15. Discuss the need for training in an organisation and what are its types?
16. Explain occupational stress, causes, consequences and its management techniques.
17. Discuss some common problems at workplace and the strategies to deal with the same.
18. Explain any two motivation theories and its implications in an organisation.

(2 × 5 = 10 weightage)