

**SIXTH SEMESTER B.Com. DEGREE EXAMINATION, MARCH/APRIL 2018**

(CUCBCSS—UG)

**BCM 6B 15—COMPUTERIZED ACCOUNTING WITH TALLY**

Time : Three Hours

Maximum : 80 Marks

**Part A***Answer all questions.***I. Choose the correct answer from the following :**

- 1 Changes in accounts are possible only if opened in :
  - (a) Display mode.
  - (b) Single mode.
  - (c) Alteration mode.
  - (d) Multi mode.
- 2 Which shortcut key is used to change current period in Tally ?
  - (a) F2.
  - (b) Alt + F2.
  - (c) F3.
  - (d) Alt + F3.
- 3 Salary Account comes under which head ?
  - (a) Indirect Incomes.
  - (b) Indirect Expenses.
  - (c) Direct Incomes.
  - (d) Direct Expenses.
- 4 Which voucher type is used to transfer amount from one bank to another ?
  - (a) Contra.
  - (b) Payment.
  - (c) Receipt.
  - (d) Post-Dated.
- 5 In which voucher type entry is done for TDS calculations ?
  - (a) F5 : Payment.
  - (b) F6: Receipt.
  - (c) F7 : Journal.
  - (d) F4: Contra.

**II. Fill in the blanks :**

- 6 \_\_\_\_\_ shortcut key is used to enable Value Added Tax
- 7 TDS deduction entry can be made through \_\_\_\_\_
- 8 A 'Debit note' is a statement sent to the \_\_\_\_\_ by the \_\_\_\_\_.
- 9 Debit note is used to record \_\_\_\_\_.
- 10 The opening screen of Tally with means and reports is called \_\_\_\_\_.

(10 × 1 = 10 marks)

**Turn over**

**Part B**

*Answer any eight questions.  
Each question carries 2 marks.*

- 11 What is Trial balance? How can view Trial balance in Tally ?
- 12 How can you shutting a company ?
- 13 What is a post dated voucher ?
- 14 What is Bill of Materials ?
- 15 What do you mean by service tax ?
- 16 Explain about day book in Tally.
- 17 What is Stock Categories ?
- 18 How you display and alter stock items ?
- 19 What is CST ?
- 20 Write a note on restore of data.

(8 × 2 = 16 marks)

**Part C**

*Answer any six questions.  
Each question carries 4 marks.*

- 21 What are the demerits of computerized accounting ?
- 22 Explain any five features of Tally.
- 23 Explain the procedure for preparing budget.
- 24 Give Screen Components of Tally.
- 25 Explain the following :
  - a) Reversing Journal.
  - b) VAT.
  - c) debit note.
  - d) Memo voucher.
- 26 Explain how ledger accounts are created.
- 27 List out various inventory books report.
- 28 Write a short note on F 12 configuration.

(6 × 4 = 24 marks)

**Part D**

*Answer any two questions.*

*Each question carries 15 marks.*

- 29 What is a group? Explain the predefined groups in Tally.
- 30 What do you mean by computerized Accounting ? Explain the technological advantages of Tally.
- 31 How can create a new company in Tally ? Explain the various items on the company creation screen.

(2 × 15 = 30 marks)